



India Literacy Board, Kanpur Road, Lucknow  
Website-[www.indialiteracyboard.org](http://www.indialiteracyboard.org) E-mail-[directorilbko@gmail.com](mailto:directorilbko@gmail.com)




### NOTICE INVITING TENDER

India Literacy Board invites Tender from reputed Firms for **Supply of Student Desk & Chair (Dual Desk) for Class Rooms** in the India Literacy Board, Literacy House, Kanpur Road, Lucknow as per the following details :-

Sl. No.	Description	Timeline
1.	Bid submission start date & time	15.12.2025 10:00 AM
2.	Last Date and Time for submission of Bids	27.12.2025 03:00 PM
3.	Date & Time of opening of Technical Bids	27.12.2025 03:30 PM
4.	Cost of Bid Document	Rs. 500 (Five Hundred)

The interested Bidders can purchase the Bid Document from the office of India Literacy Board, Kanpur Road, Lucknow by paying the cost and can also download the Bid Document from our official website-[www.indialiteracyboard.org](http://www.indialiteracyboard.org)

Director, India Literacy Board, Lucknow

  
(Sandhya Tewari)  
Director,  
India literacy board,  
Kanpur road, lucknow



**INDIA LITERACY BOARD**  
LITERACY HOUSE, LUCKNOW

**India Literacy Board, Literacy House, Kanpur Road,  
Lucknow-226023, Uttar Pradesh, India**

**Telephone: (0522)2470268      Email: [directorilbko@gmail.com](mailto:directorilbko@gmail.com)**

**Website: [www.indialiteracyboard.org](http://www.indialiteracyboard.org)**

**-: Name of Work :-**

**Competitive Bidding for Supply of Student Desk & Chair (Dual Desk) for Class  
Rooms in the India Literacy Board, Literacy House, Kanpur Road, Lucknow.**

**Bid Reference: NIT/WFCA/ILB/2025**

**Date:.....**

**Bid submission start date & time : 15.12.2025 10:00 AM**

**Last Date and Time for : 27.12.2025 03:00  
AM Submission of Bids**

**Date and Time of Opening : 27.12.2025 03:30 AM  
of Technical Bids**

**Place of Opening of Bids : India Literacy Board, Literacy House, Kanpur  
Road, Lucknow-226023,  
Uttar Pradesh, India**

**Earnest Money to be deposited : Rs. 5,000.00 (Five Thousand)**

**Address for Communication : India Literacy Board, Literacy House, Kanpur  
Road, Lucknow-226023,  
Uttar Pradesh, India**


## **TENDER NOTICE**

**Tenders are invited for Supply of Student Desk & Chair (Dual Desk) for Class Rooms in the India Literacy Board, Literacy House, Kanpur Road, Lucknow.**

Sl.No.	Item	Technical bid opening date and time	Financial bid opening date and time
	Tenders are invited for Supply of Student Desk & Chair Combined (Dual Desk) for Class Rooms in India Literacy Board, Literacy House, Kanpur Road, LUCKNOW.	27.12.2025 03:30 PM	Will be intimated after opening and evaluation of Technical Bids.

The details of submission of bids along with eligibility, date & time, opening of Technical/Financial bids, experience and other terms & conditions will be available in tender documents. **Tender documents will be available in the Office of the Director, India Literacy Board, Literacy House, Kanpur Road, Lucknow at the price of Rs.500/- (Five Hundred only) as per the timeline mentioned in the bid document .** It can also be seen and studied at the official website of India Literacy Board- [www.indialiteracyboard.org](http://www.indialiteracyboard.org)

The interested Bidders can take the Tender Document by paying the above mentioned amount accordingly. The detailed terms and conditions are given in Tender document. The India Literacy Board, Literacy House reserves the right to reject or cancel any or all bids or annul the whole Bidding process without assigning any reason to bidders; and the decision of India Literacy Board, Literacy House will be final & binding.

  
**(Sandhya Tewari)**  
Director,  
India Literacy Board  
Lucknow.



### **INVITATION FOR BIDS**

1. Bidders are advised to study the tender Document carefully before submission of Bid. Submission of tender shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the tender Document with full understanding of its implications.
2. Tender documents will be available in the Office of the Director, India Literacy Board, Literacy House, Kanpur Road, Lucknow at the price of Rs.500/- (Five Hundred only) during the timelines as mentioned in the following Table :-

(a)	Date of publication of Tender Notice & availability of Tender Document	Tender Notice has been published at the official website of India Literacy Board- <a href="http://www.indialiteracyboard.org">www.indialiteracyboard.org</a> and also in the leading daily news papers. Tender Document will be available from dated 15.12.2025, 10:00 AM till dated 27.12.2025, 3:00 PM
(b)	Bid submission start date & time	Start date 15.12.2025 at 10:00 AM
(c)	Bid submission end date & Time	End date 27.12.2025 at 03:00 PM
(d)	Technical Bid opening date & time	27.12.2025 at 03:30 PM
(e)	Financial Bid opening date & time (Only of technically qualified bidders)	Will be intimated later. (after evaluation of Technical Bids)
(f)	Venue of opening of technical & financial Bids	India Literacy Board, Literacy House, Kanpur Road, LUCKNOW
(g)	Contact officer	Mr. Anoop Kumar Srivastava, OSD, India Literacy Board, Kanpur Road, Lucknow. Phone- 9415322233.

1. The Bids will be opened in the presence of bidder's representatives, who choose to attend at the venue, date and time mentioned in the above table. An authority letter of bidder's representative will be required to be produced.

2. The India Literacy Board, Literacy House, Kanpur Road, Lucknow reserves the right to cancel any or all the bids without assigning any reason thereof. The decision of India Literacy Board, Literacy House will be final and binding.
3. In the event of date specified for Bids opening being declared a holiday for India Literacy Board, Literacy House, then the due date for opening of Bids shall be the following working day at the appointed time and place.
4. The bidder is expected to examine all instructions, forms, terms and specifications in the Bid document. Failure to furnish all information required as per the Bid document or submission of “non-responsive Bid” shall be the bidder’s risk and may result in rejection of the Bid in question.
5. The Bid prepared by the bidder, as well as all correspondence and documents relating to the Bid exchanged by the bidder and the Client (ILB) shall be written either in English or Hindi language.
6. **Technical Bid** - Technical Bid will comprise of :-
  - Technical Specification of the Products/ Brochure/ catalogue.
  - Copy of PAN card.
  - Copy of GST Registration certificate.
  - The bidders will have to deposit Rs. 5,000.00 (Rs. Five Thousand Only) as Earnest Money Deposit in favour of “**Director, India Literacy Board, Lucknow**” in the form of FDR / Bank Draft / Irrevocable Bank Guarantee along with the Technical Bid.
  - The service provider should have at least 03 years of experience including the current financial year 2025-26 in the supply of school benches & tables in the private schools/establishments or in the State/ Central Government establishments.

#### **Qualification Details**

includes copies of required documents as per Technical Bid justifying that the bidder is qualified to perform the contract if his/her bid is accepted and that the bidder meets the criteria outlined in the Qualification Requirement and Technical Specification and fulfill all the conditions of the Contract justifying that the bidder is complying with all the conditions of the Contract and Technical Specifications of the Bid Document as no deviation will be acceptable to the Client (ILB).

**Bid Form**

The bidder shall purchase the Bid Form from the office of India Literacy Board by paying Rs. 500.00 (Five Hundred) and will complete the Bid Form as prescribed therein.

**Bid Price (Financial Bid)**

The bidder shall quote the price separately in a separate sheet duly sealed in a separate envelope with caption "Financial Bid" and name of work and Firm. The Prices shall be quoted in Indian Rupees only.

**Bid Submission**

Bids will be submitted in a big sealed envelope which will contain two separate sealed envelopes inside; one envelope will contain Technical Bid with EMD, and the other envelope will contain Financial Bid.

**Period of Validity of Bid**

1. Bid shall remain valid up to 90 days after the date of Bid opening prescribed by the Client (ILB). Bid valid for a shorter period shall be rejected by the (ILB) as non-responsive.
2. In exceptional circumstances, the Client (ILB) may solicit the bidder's consent to an extension of the period of Bid validity. The request and the response thereto shall be made in writing. A bidder may refuse the request without forfeiting its Bid security. A bidder granting the request will not be required nor permitted to modify its Bid.

Continued .....



**Sction II**  
**TERMS & CONDITIONS OF TENDER**

1. The Bidder will have to supply the benches & tables (combined)/ products as per the prescribed specification.
2. All products will have a Warranty Period of 03 years.
3. It is mandatory to attach the certificates of experience.
4. Earnest money deposit of Rs. 5,000.00 is mandatory with the technical bid; otherwise the Bid will be treated as "Non-Responsive" and will be rejected.
5. The bidder must have implemented minimum three similar work in the private schools/ educational establishments/ Central or State Governments in the last 3 years including the current financial year.
6. The bidder firm will have to attach Certificate of Goods & Service Tax (GST) registration along with tender documents.
7. Tender Document will not be accepted on photocopies/ Xerox.
8. If the bidder is giving a bribe or any wrong information with the tender, his security deposit will be seized and the tender will be rejected.
9. After complete satisfaction of the departmental tender committee, appropriate decision will be taken keeping in view the departmental interest. The Committee shall have full power to reject any bid submitted by the bidder or cancel the tender, without assigning any reason, or to change the conditions or terminate any condition. Any bidder will not have any right to debate on doing so.
10. Any dispute between the Bidder Firms and Department, it will be subjected to Lucknow jurisdiction for its disposal.
11. The Bidder is agreed to adhere to the Terms & Conditions as mentioned above.

**Signature**

**Bidder's Official Seal**

## **BILL OF QUANTITY**

### **Bill of Quantity and Specification for Supply Student Desk & Chair Combined (Dual Desk) for Class Rooms**

Sl. No.	Item	Quantity	Size details	Other Specifications
2.	Student Desk & Chair Combined (Dual Desk) for Senior Class (XI & XII) students	25 Units	<b><u>BENCH Details :-</u></b> Length- 36 inches Height- 18 inches Width- 12 inches Backrest- 6 inches  <b><u>TABLE Details :-</u></b> Length- 36 inches Height- 30 inches Width- 16 inches	Bench and Table shall be made with commercial board of 19 mm thickness (ISI Mark) and sunmica 0.8 mm with angle iron frame 25X25X3 mm (ISI Mark) black painted frame nut bolt fitted board inbuilt. Iron frame should be 1 inch square pipe & 14 guage (Apprx. Weight 24/25 Kg. each set) with plastic leg caps.
<b><u>IMPORTANT NOTE :-</u></b> One unit of Bench & Table shall have seating facility for TWO STUDENTS together, and this will be considered as a single unit or one unit.				

Signature

Bidder's Official Seal



### **Price Bid (On Bidder's Letter Head)**

<b>Sl.No.</b>	<b>Item</b>	<b>Unit</b>	<b>Unit Price (in INR)</b>	<b>Quantity</b>	<b>Total Price (in INR)</b>
1	Student Desk & Chair Combined (Dual Desk) for Class XI & XII students	@1		25	
Applicable GST @%.....					
<b>Grand Total amount with GST</b>					

**Signature**

**Bidder's Official Seal**